

Message from Martin Rackley



We have certainly had an eventful few months since our last newsletter was issued in May. Incidents have included:

- A broken toe when a contractor slipped on a forecourt kerb.
- Cut finger while cutting vinyl wall covering.
- Attempted robbery from our contractor's compound.
- Steel erector working unprotected at height.
- Increased number of maintenance contractors turned away from sites – not showing safety passports or completing clearance certs.



Is the glass half full or half empty? Are we making progress on HSSE or falling behind? I firmly believe the glass is half full. Why?

- With the exception of the steel erector, we rarely find people deliberately putting themselves at serious risk.
- The cooperation from contractors and their companies during accident / incident investigations has improved dramatically with many improvements taken without prompting for the Global Alliance and BP.
- A sustained increase in quality near miss reporting across our supply chain and willingness to share lessons learnt.
- More and more individuals are trying to make a difference on BP sites everyday.
- Increased ownership and interest of contractor safety amongst BP service station staff.
- Increased audits and inspections.



The Global Alliance has always tried to operate in an open and honest manner and that will not change. The following pages highlight the good and bad. As long as we continue to learn from the bad, share lessons learnt and look to improve, the glass will fill itself.

Please ensure this newsletter is circulated to all your staff whether they work on our projects or not. I am sure the HSSE issues mentioned are not unique to us. Principal Contractor Site Managers should display this newsletter on site and print off additional copies for site canteens etc.

If you would like to include anything in future issues or require further details on the items covered please contact me by email martin.rackley@eu.bovislendlease.com



Accident / Near Miss Update

A Handyman contractor working for CBES slipped off a kerb at BP Bankhead which resulted in a broken toe.

The incident was captured on the sites CCTV cameras and showed him cleaning a glass panel in the jet wash bay. He took a few steps backwards to inspect the glass, didn't realise how close he was to the kerb and slipped off. The fall distance was no more than 300mm. Serious injuries can occur from surprisingly small fall distances. Always be aware of your surrounding and where possible put cones / barriers behind you when working on raised islands on forecourts.



A Premier Signs fitter suffered a deep cut to his finger while trimming vinyl wall covering at BP Milton Heights.

The root cause was using a standard metal ruler and knife to get a straight cut line. Although the company had large protected straight edges it was standard practise to use "rulers" for small / difficult cuts. They have now issued a variety of straight edges with protective guards as shown in this photo.

A routine site inspection highlighted a steel erector standing on open steel on a shop roof front without fall protection.

He had unclipped his safety harness and stepped out of the cherry picker basket "because he couldn't reach". The individual was very experienced and had worked for all our approved canopy contractors over recent years. The investigation found his employer (Elite Structures) had supplied the correct equipment, a safe system of work (method statement) and adequate supervision. The real disappointment was that this person had worked on numerous Alliance projects before and knew he should stop work and speak up if he couldn't do his job safely. In this case we felt there was no alternative but to request he does not work on our sites in future. Falls from height continue to be the largest cause of deaths in the UK construction industry year on year. The GA & BP expectations for working at height are very clear. **WE WILL NOT TOLERATE PERSONS WORKING UNPROTECTED AT HEIGHT.** If in doubt – Stop work and speak to your supervisor. Don't take a chance!

Jet washing at BP Maidenhead Road resulted in water getting into the shop electrical cupboard causing its RCD to trip out.

Fortunately the site was undergoing refurbishment with no BP shop staff or customers on site. But it did pose a high risk to the contractors. The shop design was unusual with a mixture of cladding panels and brickwork. The cleaning crew didn't consider the risk of their water jets going up the wall and underneath the cladding. Once underneath the water went into the false ceiling and dripped onto the electrical board.



They hadn't come across this type of shop before and their method statement wasn't suitable. Too often last minute checks are not taken. It's easy to go into auto pilot and think that things don't change. Before starting work, especially on new sites, look to see what's different. If method statements need last minute adjustment, agree it with your supervisor, write the changes on the hard copy and most important – rebrief the entire team on the works and any changes.

Accident / Near Miss Update



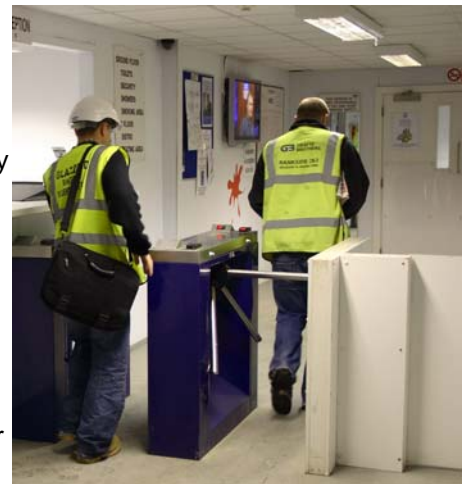
A security guard was assaulted during a robbery at BP Pinkham Way.

The site was undergoing pump replacement works and JP Construction had a self contained site compound. At 8pm one evening, two men in a white van, wearing contractor clothes and PPE drove up to the site gates and showed fake JP ID passes to the security guard. They said they had to do emergency pipe repairs. The guard unlocked the gates and let them in at which point they started putting tools and plant from the site cabins into their van.

The guard called the JP Site Manager and realising his mistake told them to put the tools back and leave site. The guard was then punched in the face and the thieves rammed the site gates and made off with the tools. The site had a good emergency plan including up to date out of hours contact details for all key staff. The guard made the mistake of letting them in BEFORE checking with the Site Management and admitted the fake ID effected his judgement. The Emergency Services are the only persons who can be allowed on site out of hours **WITHOUT** first checking with the Principal Contractor or the Global Alliance.

We have seen a sharp increase in the amount of maintenance contractors being turned away by BP Site Managers.

In most cases the reasons are contractors not producing a valid SPA Safety Passport and / or not agreeing and completing a clearance certificate before they start work. Why the increase? Most probably because BP are sending out a strong and consistent message to their staff around contractor safety. BP Site Managers are responsible for any works on their forecourts. They need to satisfy themselves any contractor is competent and has a safe system of work. In most cases a valid safety passport and detailed clearance cert will do this. Many contractors in the past have told us that some site staff show no interest in their works. This maybe true but it is also true that some contractors have become lazy and cannot be bothered to complete a clearance cert or have forgotten their safety passport. The situation has now changed with more and more sites taking a keen interest in our contractors. This should be welcomed by all our contractors and can only result in a safer workplace and improved HSSE performance for all.



The amount of quality near reports I receive continues to grow.

By quality I mean situations where individuals have found an unsafe situation and tried to help find a solution and then let us know the outcome to help share lessons learnt. Near miss incident occur almost daily across large networks like Bovis and BP. The difference now is that more and more of our partners feel empowered to try and do something about it. Far from being a negative measure these near miss reports are a testimony that our Incident & Injury Free message is getting through. Because maintenance contractors visit a variety of sites daily they witness more near miss incidents than most. Particular credit goes to the staff of DRB, Xmo Strata, Gilbarco, Washtec, Wilcomatic, Waterworks, AGE and Wilson Contracts who continue to provide valuable feedback to our GA team. I also receive reports from many other companies and individuals and the one below is a good example.

Paul Thorpe of Apex Decorating sent this in.

Paul has worked as subcontractor to Xmo Strata in the past and attended one of our IIF workshops. He recently visited a BP Dealer site as a customer where he noticed this dispenser panel had come loose exposing customers to live moving parts when they were refuelling. Paul immediately reported this to the Site staff and was told the manager would "deal with it". After leaving the site Paul was worried that it might be forgotten about and went back an hour later to check.



The panel was still the same but Paul didn't give up and insisted the Manager take the dispenser out of use. Only when this was done did Paul leave the site and call us direct. Sometimes doing the right thing is not easy but if we all followed Paul's example think how many accidents could be prevented.

Global Alliance Contractor HSSE Awards 2009

Global Alliance Contractor HSSE Awards 2009



Our annual Contractor HSSE awards dinner was held on 13th May at Whittlebury Park Golf & Country Club. The dinner was preceded by an HSSE forum which included a variety of good practise presentations from our contractor companies. In common with previous years, this year's event was well supported by the Senior Management of both Bovis Lend Lease and BP, including BLL Chairman John Spanswick and BP Head of Convenience Retail UK Richard Harding. This year's winners were:

- Personal Leadership award – Bert Davenport of Fox Construction
- BP Retail Store Manager award – Jane Sobey of BP Towcester
- Innovation award – E&S Environmental Services
- Contractors Peer award – Terry Moody of Gilbarco Veeder Root
- Maintenance Contractor award – Xmo Strata
- Project Contractor award – Toureen Mangan

Jane Sobey is shown receiving her award from Richard Harding, Head of BP UK Convenience Retail. Jane was recognised for her efforts to improve contractor safety.

Contractor Control of Work Training Days.

We recently held a series of one day training sessions for our Principal Contractor Site Managers on the BP Control of Work standard and Bovis Lend Lease Global Minimum Requirements. The days provided a good opportunity to review our processes and procedures and get a more consistent understanding of safety management across our construction projects. The days were also attended by the GA Project Managers. In future we will be placing more emphasis on Site Manager training at tender stage including highlighting min levels of training in the tender documents.



Goodbye and Thank you

GA Project Manager Tony Wincott has retired after 40 years with Bovis. For those who knew and worked with Tony he certainly left a lasting impression..... He could be abrupt, stubborn and didn't suffer fools gladly. But he also had a passion for HSSE and took a real interest in the safety of everyone who worked on his projects. If he pulled a contractor up on safety matters he was more than willing to help find a solution and his hands on approach and guidance will be very much missed by our contractors and staff alike.

GA Maintenance Manager Andy Kennedy has joined one of our approved contractors as a member of the Tokheim Management team. Andy started work as an apprentice electrician for the Coal Board working in the mines. He became a fuel engineer and later a manager with Gilbarco before joining the Alliance. With his background it was no surprise that Andy took a very personal interest in contractor safety. He became one of our Incident & Injury Free trainers as was a firm believer in improved behaviours resulting in improved safety performance. Andy encouraged all his team to take ownership of HSSE has been a driving force in encouraging BP staff to have a greater interest in contractor safety.



Good Practice

JP Construction has started using a Site Induction question sheet.

Site Manager Phil Price and Contracts Manager Des Jones were concerned that some contractors were turning off and quickly forgot some key points. The question sheet is given out after the induction and provides a useful tool to see if the information is getting through. It reduces the possibility of misunderstanding and highlights particular points that need better explanation or description.

The recent raze & rebuild project at BP Hampton Court presented particular concerns for some of the neighbours.

The site entrance is a shared access with five flats to the rear of the site. Dakin Site Manager Iain Morgan was very aware of these concerns and from day one kept all the local residents informed. He reassured them that his team would look to reduce the impact of their works at all times. On completion of the project we received a very nice letter from the residents praising Iain's team with comments such as "It has been a pleasure to know your team" and "you have always been most courteous and helpful in every way". Maintaining good relations with the local residents of our sites is crucial to our long term success and it's pleasing to see the efforts of the Dakin team were very much appreciated by their neighbours.



My thanks to Steve Jennings from Broham Forecourts for noticing this new type of access platform.

It is called a **Monkey Tower** and may be of interest to some of our maintenance contractors. Further details can be found on www.monkeytower.co.uk.



Our sites have had a number of visits from the enforcement authorities this year.

HSE Inspectors have called into BP Kingsway West, BP Western, BP Hampton Court and BP Astwick. EHO officials visited BP Milton Heights and BP Green Park. In every case they were very impressed with the site safety standards and management procedures. Although we expect nothing less it is always good to have this confirmed by the authorities. Our thanks go to Sherwood's, JP Construction, Dakin, Williams Southern and GB Forecourts who were the Principal Contractors on these particular sites.



GA Project Manager Tanya Sargent has highlighted new regulations for the disposal of batteries. The Waste Batteries and Accumulators Regulations 2009 put obligations on the sellers of batteries to collect and recycle old batteries and have set targets to encourage participation which should make it easier for people and businesses to dispose of batteries in the correct way. The regulations put batteries into 3 different categories:

Portable – small sealed batteries typically used in household appliances.

Industrial – which can be used for back up supplies or powering machines such as forklifts.

Automotive – vehicle batteries used for starters, lighting and ignition.

Further guidance can be found at www.hse.gov.uk or www.berr.gov.uk

Congratulations

Martin Heath of Fibrelite has obtained the NEBOSH General Certificate.

The course was split over 4 weeks and also required around 40 extra hours of home study. Martin said the main benefit to him as a company director was “the confidence in knowing that one of my key roles (health & safety) is now underpinned by a nationally recognised qualification. It’s critical that H&S is given the same commitment by senior directors as any other management discipline.” Martin is now intending to continue studying for his NVQ Level 4 in Occupational Health & Safety.



Kate Parmentier and Kevin Cully of Xmo Strata

have passed the NEBOSH General Certificate and ISOH Managing Safety course respectively.

Toureen Mangan and WashTec UK

have both been awarded the RoSPA Gold Award 2009

& Finally.....

A 100 different uses for diggers.

No 52 As a mobile elevated working platform (MEWP) - sent in by Gary Vick of LCM

No 53 As an umbrella on those hot and humid days – sent in by Derran Williams



Once again, please ensure ALL your staff have access to this newsletter. If you would like additional people included on our HSSE distribution list please contact Sharon.brodrick@eu.bovislendlease.com

